

# Katella High School

*Home of the Knights*



**2023-24**

**Parent Student Policy Pages**

2220 E. Wagner Ave. Anaheim, CA 92806 | 714-999-3621

# Principal's Message

It is an honor to be the Principal of Katella High School. I am excited to welcome all of our Knights to the 2023-24 school year. We are Katella - Embracing, Evolving, and Empowering our Knights for a limitless tomorrow.



Katella will challenge our students both academically and socially through UNLIMITED opportunities on campus. We provide a variety of honors and advanced placement courses in addition to expansive career pathway offerings to support all student interest. Our athletics programs and athletes have taken us to league, CIF, and State, representing the Knight community with character and pride. The award winning VAPA programs at Katella, included a semi-finalist for the OC artist of the year and the 2023 Best in Show Artist for the AUHSD Color and Light Show. Recently, Katella was awarded prestigious recognitions such as the 2021 Award of Excellence as a California Democracy School, and in 2022 Katella High School was recognized as an U.S. Department of Education's Green Ribbon School.

When our students finish their four years here at Katella, our amazing staff has ensured that students have been equipped with the skills associated with the 5 Cs and CPSF. Students are expected to demonstrate and practice these skills by **Collaborating** and **Communicating** during instruction, **Critical Thinking** and being **Creative**, as well as promoting **Character** and **Compassion** both on and off campus.

This school year, I encourage both students and parents to become involved and get connected with our **Knight Family**.

***We are Katella, Embracing, Evolving, Empowering for a limitless tomorrow.***

Mr. Hernandez

# Important Numbers and Dates

## FREQUENTLY CALLED TELEPHONE NUMBERS

Student Accounts Office.....	714-999-3656
Records Office.....	714-999-3640
Attendance Office.....	714-999-3645
	714-999-3646
Cafeteria.....	714-999-3650
Counseling Office.....	714-999-3644
	714-999-3648
Registration.....	714-999-3659
Main Office .....	714-999-3621
Parent Center .....	714-999-3650

## DATES TO REMEMBER FOR 2023-2024

August 9, 2023.....	First day of school
October 6, 2023.....	End of First Quarter – Minimum day
December 21, 2023.....	1 <sup>st</sup> Semester Finals (0, 1, 3, 5)- Minimum day
December 22, 2023.....	1 <sup>st</sup> Semester Finals (0, 2, 4, 6)- Minimum day
March 15, 2024.....	End of Third Quarter – Minimum day
May 22, 2024 .....	2 <sup>nd</sup> Semester Finals (1, 3, 5)-Minimum day
May 23, 2024 .....	2 <sup>nd</sup> Semester Finals (0, 2, 4, 6)-Minimum day

## HOLIDAYS AND VACATION DAYS (NON-STUDENT DAYS)

September 4, 2023.....	Labor Day (Holiday)
October 9, 2023.....	Staff Development Day – Non-Student day
November 10, 2023.....	Veteran’s Day (Holiday)
November 20 – 24, 2023.....	Thanksgiving Break
December 25, 2023 – January 5, 2024.....	Christmas Break
January 15, 2024.....	Martin Luther King Day
January 26, 2024.....	Staff Development Day – Non-Student day
February 12, 2024.....	Lincoln’s Birthday (Holiday)
February 19, 2024.....	President’s Day (Holiday)
March 25-29, 2024.....	Spring Break

# Parent/Student Policy Checklist

I agree to adhere to Katella High School expectations and consequences for the 2023-24 school year. I understand first offenses for any rule infractions may result in immediate disciplinary action.

**All policies are subject to change as deemed necessary by administration.**

		Please initial under your role	Parent	Student
1	Principal's Message			
2	Parent Responsibilities			
3	Grade Report Dates			
4	Final Exam Schedule			
5	Progressive Discipline			
6	Academic Honesty and Cheating			
7	Attendance and Tardy			
8	Out of Bounds			
9	Student Activities/Events-- <b>DISCIPLINE and ATTENDANCE EXPECTATIONS</b>			
10	Valuables, Bikes, Skateboards and Scooters			
11	Class Changes			
12	Drugs, Alcohol, E-Cigarettes, and Tobacco			
13	Cell Phones-Electronic Devices: <b>NO INVESTIGATION FOR LOST/STOLEN ITEMS</b>			
14	Identification Card (ID)			
15	Littering			
16	Student Parking			
17	Dress Code			
18	Weapons, Dangerous Objects, and Threats Against School			
19	Fighting and Bullying			
20	Textbooks and School Property			
21	Social Media			
22	Tagging, Graffiti, and Vandalism			
23	Forgotten Items – <b>NO LUNCH DELIVERIES</b>			
24	Student Lockers			
25.	Inappropriate Public Displays of Affection			
26	Good Neighbor Policy			
27	Discrimination Policy			
28	Food/Item Sales by Students			
29	Inter/Intra District Transfer Revocation			

## **1. Parent Responsibilities**

The school has the following expectations of every parent:

- Create a quiet place for studying
- Regularly visit the Aeries Parent Portal and eKadence to monitor your student's academic progress, attendance, and behavior
- Communicate with teachers and coaches as needed
- Support the school, its policies, and its effort to maintain a safe, academic environment where all teachers can teach and every student has an opportunity to learn
- Questions or concerns about classroom issues or athletics should be communicated directly to the teacher or coach

I understand that, as a parent, it is my responsibility to ensure that my child:

- Follows the school's policies
- Is respectful
- Is held accountable for his/her actions

*\*Parents needing support should contact the Parent Center for assistance. Please schedule an appointment at 714-999-3651.*

## **2. Grades**

Grades can be viewed at any time on the Aeries Student or Parent Grade Portal and eKadence. **Report cards will not be sent home.**

## **3. Final Exam Policy**

Students must take final exams during the final exam schedule. Please schedule your personal events and trips around these dates.

**The final exam schedule for the 2023-2024 school year is as follows:**

### **First Semester:**

Grades 9-12: Thursday, December 21 and Friday, December 22 (Both are minimum days)

### **Second Semester:**

**Senior Finals:** Thursday, May 16, and Friday, May 17 (Regular School Schedule)

**Grades 9-11:** Wednesday, May 22, and Thursday, May 23 (Both are minimum days)

## 4. Progressive Discipline

Katella High School follows progressive steps in assigning disciplinary consequences for rule violations. Our goal is for students to learn more positive or appropriate means of expressing themselves. Students are expected to follow all rules and policies outlined in the California State Education Code, the AUHSD Parent and Student Handbook, and the Katella High School Expectation Pages. ***These pages are the first step in this process and constitute warnings.*** Major infractions may result in immediate removal from Katella High School on the first offense.

### **Discipline Interventions** (this is not an inclusive list):

Parent phone call	Placement on probation
Teacher assigned consequence	Parenting classes
Parent conference	Referral to Mental Health Support
Parent Shadow (by appointment)	Community service
Group counseling	Suspension
Transfer or expulsion	Restorative Practices
Student Attendance Review Team	Meetings with the District Attorney
Behavior and/or Attendance contract	Pathways to Success

Any violation of school or district policy may result in a disciplinary referral.

## 5. Academic Honesty and Cheating

Cheating is prohibited. Cheating in the form of copying, plagiarism, AI (Artificial Intelligence), academic dishonesty or deception that unfairly, improperly, or illegally enhances the grade on an individual or group assignment or a final course grade will result in serious consequences. Cutting and pasting from the internet or other sources is cheating. Texting or using cell phones in any way to share answers is considered cheating. If students have any doubt as to whether a particular act constitutes cheating, he/she should ask the teacher before proceeding.

**Plagiarism** is presenting someone else's work or ideas as your own, with or without their consent, by incorporating it into your work without full acknowledgment. All published and unpublished material, whether in manuscript, printed, or electronic form, is covered under this definition.

Students who cheat will receive the following:

- A zero on the assignment, project, quiz, or test
- Parent phone call by teacher
- A referral in their permanent record
- Second offense in same class may result in the semester grade lowered by one letter grade
- Multiple offenses in multiple classes may result in appropriate consequences, a parent conference, and/or student placed on a discipline contract

**Note:** Tampering with teacher grades (on assignments, in grade books, or in computer databases) will result in reduction of grade, failure of the course, suspension, and possible arrest and/or expulsion.

Students serving as a teacher and/or office aide who are found tampering with or misusing any school documents (this includes hall passes and detention slips) or records may be given a failing grade, removed from the class, and/or suspension.

## 6. Attendance and Tardy

*Parents, your student matters! Together we can help students better develop their academic, career, social and emotional skills to succeed as workers, citizens, and life-long learners. It all begins with having regular school attendance. Showing up to school each day is the beginning to their success. Please familiarize yourself with the school's absence and tardy policy below.*

### **Absences**

Section 48205 of the California Education Code lists seven valid reasons for students to miss school. Make up work is allowed only if their absence is based on one of these valid reasons:

1. Illness
2. Quarantine by health officer
3. Medical, dental or optometry appointments w/ documentation from Doctor's office
4. Funeral services of an immediate family member (one day if the service is conducted in California and not more than three days if the service is conducted outside California).
5. Religious holiday
6. School field trip or activity
7. Personal (up to three days per school year with prior administrator approval)

State Education code defines a habitual truant as any student who misses more than three days (unexcused/unverified). Students who are habitual truants WILL BE referred to the School Attendance Review Board for consideration by the District Attorney.

Illnesses up to three days may be verified by the parent. Illnesses of longer duration or that are chronic and cause the student to miss school frequently will require a doctor's note.

### **Procedure following an absence:**

- Verification of the absence must be made within 24 hours to the attendance office. The parent/guardian may call the attendance office at 714-999-3645 or 714-999-3646 or send a signed note with their student to give to the attendance office.

### **Procedure for leaving school early:**

- The student brings a signed note from the parent to the attendance office before school
- Parent calls attendance office notifying the school of early out request
- Student shows early out slip to the appropriate teacher
- Student signs out in the attendance office before leaving campus
- Parents/Guardians will show a picture ID when picking up students from campus
- Only individuals on the Aeries Contact List will be permitted to pick students up

\*A "U" (unexcused) will be placed on the student's attendance record for medical visits until a doctor/dental note is presented.

An unverified absence is the same as an unexcused. Teachers' individual policies regarding make-up work after excused absences will be found in their class curriculum letter/syllabus. Student attendance will impact student performance in class. Students who miss class are at risk of doing poorly in the course. Missed assignments and exams due to unexcused absences cannot be made up. Attendance codes for unexcused absences are recorded as U (unexcused), A (absent), or T (truant).

According to Ed Code 48205 (b) A pupil absent from school with an excused absence "*shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full*

*credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.”*

Teachers' individual policies regarding how to make-up work after excused absences will be found in their class curriculum letter/syllabus.

*\*Students who do not maintain 90% attendance (unexcused or unverified absences) may not be able to take part in traditional school activities such as extracurricular activities, performances, dances, field trips, etc.*

### **TARDINESS IS UNACCEPTABLE**

Arriving on time is a critical life skill and on time, attendance is expected. Katella HS Tardy Policy is strictly enforced. With each tardy there are increasing consequences. **Students who arrive more than 15 minutes late to school must sign in at the attendance office upon arrival and get a late pass to class.** Parents will receive a text at the end of the day to inform them of the periods that their student was tardy. Unlike absences, tardy arrivals cannot be cleared.

The teacher may assign consequences for being tardy. Teachers will contact parents when tardies are starting to affect the student's grade. As a reminder, Katella HS will continue its No Go List for special events.

Students are expected to be in class, seated at their desks, for the start of each class. When a student's tardiness has a negative impact on the student's academic achievement, is causing a negative impact on the instruction of others, or is a repetitive disruption, the teacher will submit a referral to administration. The administrator will contact the parent, and if needed, hold an attendance conference at which point an attendance contract will be signed. If the parent contact does not result in a change in student behavior, the student will be referred to the School Attendance Review Board for consideration by the District Attorney.

Tardy "Sweeps" may occur randomly throughout the day/school year. Students will be issued a consequence if "swept" up during this time.

## **7. Out of Bounds**

Anaheim Union High School is a closed campus district. Students are not allowed to leave the campus for any reason without signing out of the attendance office. Students may be considered out of bounds when in the following areas:

- Parking lots during the school day
- Athletic fields when not in scheduled PE or athletic class
- Outside of class without a valid pass
- Inside the buildings or locker areas after the first ten minutes of lunch

***Students caught out of bounds may be given a discipline referral. Students caught returning from off campus will be subject to search.***



## 8. Student Activities and Events

Participation in events, activities, dances, and the graduation ceremony is a privilege. Discipline issues and or attendance may exclude a student from participating in a KHS event or activities. Please review the following section carefully.

Students may not be able to attend school activities, trips, participate in athletic events or receive school privileges; if at any point during the school year attendance records exceed what the State constitutes as chronic absenteeism and/or chronic tardiness or a disciplinary issue warrants a student not being allowed to participate in an extra-curricular event/activity.

## 9. Valuables, Bikes, Skateboards, and Scooters

Bikes, skateboards, and scooters may not be ridden on campus at any time. These items may be confiscated and released only to a parent at a later time. Bikes, skateboards, and scooters must be properly locked inside the fenced area behind the science building. ***These items may not be carried during school hours.***

- Do not bring valuable items to school or leave in school or PE/athletic lockers
- **KHS and AUHSD are not responsible for any stolen, misplaced, or vandalized student property.**

## 10. Class Change

Katella students are placed in classes based on student requests, test scores, and teacher recommendations. All schedule changes will be determined and approved by the counseling staff.

Schedule changes will only be made for the following reasons:

- To balance class sizes
- To correct a scheduling error

Schedule changes **will not** be made for the following reasons:

- The student does not like the teacher or the instructional style
- The parent does not like the teacher
- The student is failing the class
- Course content is perceived by the student/parent to be too difficult or too easy
- Personality conflicts
- The student decides he/she no longer wants to be in Advanced Placement or Honors course

## 11. Drugs, Alcohol, Vapes, Vaping Products, and Tobacco

Drugs, alcohol, smokeless/vapes, vaping products, tobacco, and drug paraphernalia are ***not allowed on campus at any time.*** Do not bring them to school!

Any student under the influence or in possession of drugs, alcohol, nicotine, tobacco, or drug paraphernalia either at school, at any school event, or on the way to or from school, regardless of how they were acquired, will receive disciplinary consequences. Possessing, providing, sharing, or selling drugs, in any amount may result in the following consequences:

- Suspension
- Pathways to Success
- Transfer to another school or expulsion from AUHSD
- Citation or arrest
- Mandatory drug counseling
- Parents referred to district-approved parenting class

- Referral to Mental Health Resources
- Referral to Diversion Programs

**Prescription medication with a current doctor's order must be secured in the health office and dispensed by the health clerk under a physician's order.**

***Over the Counter Medications (OTC) are NOT allowed in a student's possession at any time on campus without a doctor's order. This includes, for example Tylenol, Advil, etc.***

## **12. Cell Phone and Electronic Device**

Cell phones, tablets, and other electronic devices (including earbuds/earphones and smart watches) are permitted in the classroom for academic purposes only with teacher permission. Otherwise, all devices must be turned off and out of sight during class time. **No exceptions!**

***\*Filming not authorized through a course assignment on campus is prohibited. Please see Expectation #20 for further explanation.***

Consequences for cell phone/electronic device will be:

- Student, parent, teacher conference
- Student, parent, Administrator conference
- A referral will be placed in their permanent record
- Continued violation of this policy will result in progressive discipline
- Suspension and/or transfer if used during any state testing

Katella High School and the AUHSD are not responsible for lost, stolen, or broken cell phones or electronic devices. Katella High School and the AUHSD are not responsible and will NOT pay for phones/electronic devices that are lost or stolen after confiscation. **There will be no investigation for lost or stolen electronic devices.**

If you need to contact your student or leave a message for your student during school hours, you may call the attendance office. Students who are ill must call home through the health office, not with their cell phones.

## **13. Identification Card (ID)**

Students must carry their current school-year identification card at all times. Replacement ID cards may be purchased at the Students Accounts Office.

- District School Bus Student ID: Students that need to ride the District School Bus to and from school due to their address being in the following areas (Del Rey Mobile and Ponderosa Mobile, Palm and Guinada, Ponderosa Park) must have a District School Bus ID in order to ride the bus. The parent/Guardian must fill out a form in order for the student to receive the District School Bus ID.
- Students that ride the bus must follow school bus regulations, which are found on our school website.

## **14. Littering**

Students are expected to properly dispose of their trash while on campus. Littering is prohibited. Students caught littering will be asked to pick up their trash and may be assigned community service.

## 15. Student Parking

- Permits cost \$15 and will not be replaced if lost or stolen
- Students must have a valid driver's license
- Students must have proof of insurance in their name
- Students must have a copy of the vehicle's current registration
- Permits are a privilege and can be revoked for various reasons, such as parking improperly, speeding, reckless driving, excessive discipline, continued defiance, a GPA below 2.0, and being on a behavior contract
- Cars parked on campus are subject to being searched when there are reasonable grounds
- Cars must be parked in designated student spaces with a current parking permit
- *Cars improperly parked and/or without a current parking permit will be towed at the owner's expense*
- Katella High School and AUHSD are not responsible for theft or vandalism to vehicles (Report any theft or vandalism to the main office and Anaheim Police)
- **Students will lose parking privileges if they leave campus without permission. No exceptions. NO WARNINGS.**

## 16. Dress Code

While on-campus students shall be dressed and groomed in a manner that reflects good taste and decency, and will not detract from or interfere with the educational process, instructional program, general morale, or image of the school. Continued violation of this policy will result in progressive discipline.

### **The following are NOT acceptable on campus:**

- Skirts/dresses/shorts that are shorter than mid-thigh
- Midriff or chest should be minimally exposed
- Exposed undergarments
- Socks pulled up to the knees with shorts worn below the knee
- Sunglasses in the classroom
- Oversized/baggy clothing (pants must fit at the waist)
- Gang look is not appropriate, examples: oversized attire, any clothing item that displays gang, tagger crew and/or clique symbols, colors, slogans or signs
- Cut/torn pants with holes/shreds above the knee
- Bandanas and hairnets
- Hats/beanies are not allowed unless they are official Katella logo or non-logo (plain)
- Ski masks may not be rolled up and worn as a beanie
- Dress, grooming, or accessories that are unsafe, dangerous, distracting, or a health hazard including those which:
  - Display offensive or obscene symbols, signs, slogans, or words, degrading any cultural, religious, gender, political, or ethnic groups
  - Display language or symbols oriented toward sex, drugs, alcohol, tobacco, violence, or weapons. *Brands such as Cookies, Backwoods, Modelo, etc. are not permitted for this reason*

Because fashions, trends, styles, and fads change rapidly, **Administration reserves the right to adjust the dress code as needed.** School-related, athletic and performance attire may be worn for school performances or at the principal's discretion.

### **The consequence for violating the dress code will be:**

- Students will be required to change clothing or have the parent bring appropriate clothing to school (this does not excuse you from being late to class)

## 17. Weapons, Dangerous Objects, and Threats Against the School

Weapons, dangerous objects, and look-alike weapons are not allowed on campus at any time. Do not bring them to school! Threats against schools or employees will not be tolerated.

**These items or threats may result in the following consequences:**

- Suspension
- Transfer to another school or expulsion from AUHSD
- Citation or arrest

## 18. Fighting and Bullying

*EDUCATION CODE, SECTION 48900:* A student who has committed the following acts is subject to discipline by suspension or expulsion: Engaged in an act of bullying, including, but not limited to, bullying.

Fighting, bullying, and threatening other students will not be tolerated on campus at any time. Threats or bullying made over internet sites or phones that cause disruption at school will be treated as an on-campus event.

- Fighting and bullying will be investigated and appropriate consequences will result. Consequences include progressive discipline (see Expectations #4) and possible citation by Anaheim Police.
- A person who engages in mutual combat or who starts a fight has a right to self-defense only if (Cal. Criminal Jury Instructions: CALCRIM 3470):
  - He/she attempted to walk away or remove themselves from the situation
  - He/she actually and in good faith tried to stop fighting;
  - He/she indicated, by word or by conduct, to his/her opponent, in a way that a reasonable person would understand, that he/she wanted to stop fighting and that he/she had stopped fighting; AND
  - He/she gave his/her opponent a chance to stop fighting
  - He/she used no more force than was reasonably necessary to defend against the danger

*\*A person does not have a right to self-defense if he/she provokes a fight or quarrel with an intent to create an excuse to use force.*

- Students recording fights or in any way encouraging fighting between students will be subject to discipline.

## 19. Textbooks and School Property

Any school or district property that has been lost, stolen, or damaged must be paid for or replaced by the student. The student is responsible for returning the exact school or district property that was issued to them upon request. Price will be determined based on replacement value.

## 20. Social Media

Social media includes websites, posts, texting, Twitter, TikTok, Instagram, etc. Discussions and messages that cause or prompt school disruptions will not be tolerated. Harassment, threats, sexting, and other inappropriate use of these media by either the person sending or the person who receives it and then forwards it will be held accountable.

Consequences may include parent conference, behavior contract, suspension, transfer, and/or expulsion which will be based on the severity of the disruption.

Students are prohibited from making any expressions or distributing or posting any materials that are

obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)

The use of "fighting words" or epithets is prohibited. This type of speech is abusive and insulting rather than a communication of ideas. This type of speech is abusive and presents an actual danger that causes a breach of the peace.

### **Recordings and Assumption of Privacy on School Campus**

Public Schools Are Not Public Property: Remember that because public schools are not entirely public forums, school administrators have the discretion to restrict the entry of outsiders, particularly while the school is in session. Check-in with the school administration before entering school grounds or you may be liable for trespass. Additionally, California prohibits people from loitering within a certain distance while school is in session. These "school loitering laws" are mainly aimed at keeping sexual predators and drug dealers away from schools, but be aware that their language may be broad enough to cover lawful or innocent activity as well.

### **Recordings**

California is a two-party consent state, which means you must get permission from all involved parties before making your recording. Failure to do so might have significant legal ramifications.

*\*Note that, while the law refers to "two-party" consent, every participant on camera must give their permission if more than two people are present at the time of the filming.*

It is also illegal to film someone while they are in a location with any reasonable expectation of privacy. CA Civil Code Section 1708.8 makes it illegal to capture photos, videos, or audio recordings of people "engaging in a private, personal, or familial activity. Schools are private property and therefore students and staff have a reasonable expectation of privacy. This means that you cannot record on campus without permission.

Generally, public schools are considered a nonpublic forum. School officials may impose reasonable restrictions on the speech of students, teachers, and other members of the school community. Despite the Tinker ruling's recognition of strong First Amendment protection, student expression in school-sponsored venues may be subject to greater limitations when those venues have not been established as "designated public forums." In that context, school officials can censor if they provide a reasonable educational justification for their actions. (Hazelwood School District v. Kuhlmeier 1988)

## **21. Tagging, Graffiti, and Vandalism**

All forms of tagging/graffiti and implements (ie. Paint Pens, Sharpies, etc) are prohibited and may result in the following consequences:

- Suspension
- Citation or arrest
- Community Service
- Financial restitution
- Transfer or expulsion

## **22. Forgotten Items/Deliveries**

Please realize that we are trying to keep students and staff safe while here at Katella High School. Passing items through or over the gate is prohibited. Please help us to keep this campus as safe as possible. Delivery during the school day of "treats" to classrooms or

hallways by non-students (parents, family members, and friends) is NOT permitted.

Students who forget to bring school/educationally related items may pick them up in the attendance office. **Neither items nor notification will be delivered to students.** These items may be dropped off at the delivery table at the attendance office. Katella High School is not responsible for the safety/security of items left on the table.

**LUNCH DELIVERIES will not be accepted from anyone. Flowers and balloon deliveries will also NOT be accepted. Items intercepted will be thrown out.**

As a reminder, we are a closed campus. This is for the safety and security of all staff and students. **Deliveries for students should only be on an emergency basis and infrequent in nature.** Food deliveries may not be made during lunch. **Students may not get food deliveries from food apps such as “Uber Eats” or “Post Mates” (not all-inclusive).**

Public Schools Are Not Public Property: Remember that because public schools are not entirely public forums, school administrators have the discretion to restrict the entry of outsiders, particularly while the school is in session. Check-in with the school administration before entering school grounds or you may be liable for trespass. Additionally, California prohibits people from loitering within a certain distance while school is in session. These "school loitering laws" are mainly aimed at keeping sexual predators and drug dealers away from school children, but be aware that their language may be broad enough to cover lawful or innocent activity as well. These laws apply to all delivery personnel and “visitors” to campus. Those on campus (including the parking lots, school sidewalks, gates, and entryways) without permission will be considered to be trespassing.

## **23. Student Lockers**

Student lockers are provided by the school for each student’s convenience. Student lockers are not mandatory or required. Lockers not used by the first two weeks of entering school may be reassigned to other students. Students can ONLY purchase school-provided locks in the Student Accounts Office. All lockers are subject to inspection. **Students are not to share lockers.** The school is not responsible for any items missing or stolen from the lockers. Please leave your valuable items at home. See the main office if you have any locker questions.

## **24. Inappropriate Public Display of Affection**

Students should refrain from inappropriate, intimate behaviors on campus or school-related events and activities.

## **25. Good Neighbor Policy**

Students are to exhibit pride in themselves and their school as they interact with our neighbors and other community members. Before and after school hours:

- Do not loiter on residence property (lawns, walkways, etc.).
- Do not enter residence property unless you are a resident of that property or you are specifically visiting a tenant.
- Obey all “Visitor Policies” for that residence.
- If you are not a resident or “Visitor,” do not trespass at any time.

While KHS students have every right to patronize appropriate businesses in the vicinity of the campus during non-school hours, please do not jeopardize that right through inappropriate behavior.

- Do not loiter inside or outside of businesses
- Respect the posted rules of those businesses
- Do not block entrances

- Be respectful of those working in these businesses
- Do not exhibit loud, profane, or boisterous actions or activities

## **26. Discrimination Policy**

Discrimination/harassment of a student by another student/person is a violation of school policy. This includes (but is not limited to) harassment based on race, ethnicity, national origin, marital status, sex, sexual orientation, gender identity, religion, or disability. Punishable harassment is conduct, including verbal conduct, (1) that creates (or will certainly create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or (2) that is threatening or seriously intimidating. Saying "I was just kidding," "it was just a joke," or "I was just messing around" does not excuse the behavior and the policy will be strictly enforced.

Examples of discriminatory harassment include, but are not limited to:

- Physical: Intimidating gestures, physical violence, assault, or threats of injury because of a person's identity.
- Oral: Derogatory remarks based on a person's identity; unwelcome remarks about a person's cultural observances, demeaning jokes, comments, and slurs.
- Written or graphic material: Including graffiti, defacing notices or posters, cartoons, caricatures, written threats, and statements of a derogatory nature.
- Cyber: Offensive and unwanted image or video posts and messages

Alleged victims of the above-referenced offenses shall report these incidents to a teacher, counselor, or building administrator. All school employees are required to report alleged violations of this policy to the principal/designee. The principal/designee at Katella shall be responsible for investigating and resolving complaints.

In response to an act of harassment, staff members should intervene to stop the harassment. Should consequences be necessary, they must be prompt, consistent, and proportionate to the seriousness of the act. Restorative Justice practices should be in place as well. Restorative Justice focuses on mediation, agreement, and restitution

\*Please note California Ed Code 48900 (o) states: A student who has committed the following acts is subject to discipline by suspension or expulsion: Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

Further California Ed Code §4963 states: (a) No person from or in the educational or work environment of a local agency shall retaliate against a complainant, witness, or other person who supports or participates in a sexual harassment investigation. (b) Any attempt to penalize anyone from or in the educational or employment environment for initiating a complaint through any form of retaliation shall be treated as a separate allegation of discrimination.

## **27. Food/Item Sales by Students**

Students are not allowed to sell anything on campus during/immediately after the school day unless it has been approved through fundraising requests (ASB). Students may not sell for personal profit or for outside organizations on campus. Items sold in violation of this will be confiscated. Parents will be required to pick up these items from administration. Continued violation of this policy will result in progressive discipline.

## **28. Inter/Intra District Transfer Revocation**

Students attending Katella High School on an inter- or intra-district transfer must remain in good standing. Students who do not maintain positive attendance, appropriate behavior or academic progress may have their transfer revoked by the administration of Katella High School.